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FCC Docket

In the matter of:

Request for Review by Visitation Academy
of Decision of Universal Service Administrator

FCC Docket Nos. 97-21 and 96-45

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Visitation Academy

1110 State Street • Bay City, MI 48706 • Office 517-684-3543 • Fax 517-684-3543
e-mail jleaman@bay.k12.mi.us 9639

May 18, 2000

FEDERAL COMMUNICATIONS COMMISSION
MAY 18 2000
FCC
Office of the Secretary
445 12th Street, SW
Room TW-A325
Washington, DC 20554

To Whom It May Concern:

I am writing this letter to appeal an Administrator's Decision on one of our requests for funding from the Schools and Libraries Division in funding year 1999-2000. The application number is 0000147758 and the funding request number is 0000243932.

The basis of my appeal is that, according to the SLD's documentation, mathematical calculations are reviewed by the SLD and corrected automatically by the data entry system or applicants are given the opportunity to make corrections if contacted for another reason.

The application was completed on April 5, 1999. The mathematical error occurs on page 4, column 10. The error was the misplacement of a decimal point. With a \$90.00 monthly cost, the annual cost should have been recorded as \$1080.00. The annual cost of \$108.00 was erroneously inserted.

The error on our application, the misplacement of a decimal point, was not corrected automatically by the data entry system.

Mr. David Wallcot reviewed our application for the SLD and contacted me with a request to provide additional information on our enrollment and participation in the school hot lunch program. I did this on August 9, 1999, as evidenced by the fax copy sheet. Mr. Wallcot did not inform me that an error was made, which would have allowed me to make a correction before the funding decision was made.

The funding decision was made on August 17, 1999. The error was identified immediately when the document was reviewed, as \$540.00 was anticipated (based on our 50% discount) and \$54.00 was committed.

Visitation Academy made an appeal to the SLD on August 25, 1999. It was acknowledged by the SLD on September 1, 1999. Many calls were made to the SLD to check on the progress of our appeal. We were told to be patient and wait for a letter.

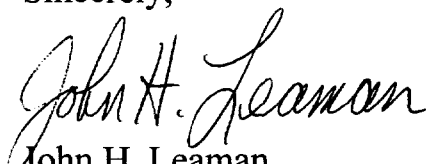
We waited for almost nine months to discover in a letter dated May 8, 2000, that our appeal was denied. The explanation was that corrections to the application could not be made once the application is approved, **unless proven the error is the fault of SLD.**

We submit that the uncorrected error is the fault of the SLD. The error could have been corrected before the application was approved by the SLD's data entry system. We could have corrected the error before the application was approved had Mr. Wallcot informed us of the problem in our August phone conversations.

We respectfully request that the funding decision reflect our actual situation, which is an estimated monthly cost of \$90.00, **annual cost of \$1080.00**, 50% discount, and a **funding commitment of \$540.00.**

Please contact us at 517-684-3543 if additional information is required. We appreciate your attention to this matter.

Sincerely,


John H. Leaman,
Principal

Enclosures

Copies: Senator Spence Abraham
Senator Carl Levin
Congressman James Barcia

WHY THE AMOUNT OF APPROVED DISCOUNTS MIGHT DIFFER FROM YOUR REQUEST

There are various reasons why the amount of the approved discounts (funding decision) may differ from the amount that you provided in your Form 471 application. We have attempted to provide a concise explanation as part of the explanatory comments included in your letter. At a glance, some of the most common reasons are:

| Reason | Explanation |
|--|--|
| Mathematical calculations corrected | Following FCC rules, we reviewed your calculations. If incorrect, our data entry system automatically made corrections, or we may have asked you to make the corrections if we had to contact you for other reasons during Problem Resolution. |
| Discount percentage adjusted | We may have adjusted your discount percentage if it was not correctly computed, or if it differed from the SLD database and your documentation was insufficient to adequately explain the variance. |
| Ineligible services identified | <p>For Year 2:</p> <ul style="list-style-type: none"> Any Funding Request that contained discounts on ineligible services where those ineligible services amounted to less than 30% of the total request has been adjusted to remove the discounts on ineligible services. Any Funding Request that included 30% or more of ineligible services was denied in its entirety. <p>Please note that this approach to ineligible services will be applied this year; applicants should be very careful not to include funding requests for ineligible services in their applications for future funding years.</p> |
| "Internal connections" requests correctly reclassified | We have examined FRNs classified as Telecommunication Services, Internet Access, or Dedicated Services to identify whether they include any Internal Connections products/services; if they did, we have generally reclassified the FRNs as Internal Connections. Funding commitment decisions on such FRNs will be issued in accordance with the FCC priority rules requiring that discounts for internal connections go to the neediest applicants first. |
| Elimination of previously denied Funding Request Numbers | If requests for new services were not supported by a Form 470 posted 28 days before submission of the Form 471, you should have been previously notified. Such FRNs will not appear in this letter. |
| Ineligible entities identified | If a Funding Request included services to any ineligible entity or location (for example, a post-secondary school) amounting to less than 30% of the total request, the request would be modified to remove discounts for the ineligible entity. If costs associated with ineligible entities amounted to 30% or more of the total request, the entire request was denied. |
| Ineligible provider | If you requested Telecommunications Services to be provided by a vendor that is not an eligible telecommunications common carrier, your request will be denied. |

471

Schools and Libraries Universal Service Services Ordered and Certification Form

Estimated Average Burden Hours Per Response: 6 hours

This form asks schools and libraries to list the eligible telecommunications-related services they have ordered and estimate the annual charges for them so that the Schools and Libraries Corporation can set aside sufficient support to reimburse providers for services.

Please read instructions before completing. (To be completed by each Billed Entity)

Block 1: Applicant Address and Identifications (School, library, or consortium desiring Universal Service funding.)

1. Name of Applicant (Billed Entity) VISITATION ACADEMY 2. Funding Year 07/01/1999 - 06/30/2000

3a. NCES School Code (if individual school) or NCES Library Code (if individual library)

3b. 471 Application Number (Administrator will insert this)

3c. Billed Entity Number

56260

4a. Type of Applicant
(Check only one box.)

- ☒ school
☐ school district
☐ library or library consortium under the LSTA
☐ consortium of multiple entities

4b. If applicant is a consortium, check all other boxes that apply:

- ☐ includes non-governmental entities ineligible for support
☐ region of a state ☐ statewide ☐ multi-state
☐ state educational agency
☐ local educational agency
☐ educational service agency

5. Applicant's Street Address, P.O. Box, or Route Number

1110 STATE ST.

City

BAY CITY

State

MI

Zip Code

48706

Telephone Number

517-684-3543

E-mail Address

jleaman@bay.k12.mi.us

6. Contact Person's Name JOHN LEAMAN

Street Address, P.O. Box, or Route Number (if different from Item 5)

City

State

Zip Code

Fill in all of the following (if available), and check the preferred mode of contact: ☐ Telephone 517-684-3543

☐ FAX 517-684-9639

☐ E-mail jleaman@bay.k12.mi.us

☒ Mail

Block 2: Purpose of Request

7. Purpose of Request: (Check all that apply, if any.)

- a. ☐ Discount on contract(s) signed prior to a request being posted on the Administrator's website.
 Was an FCC Form 470 filed with regard to all the contract(s)? ☐ Yes ☐ No
- b. ☒ Discount on contract(s) signed after a request being posted on the Administrator's website.
- c. ☐ Minor modification or supplement to existing contract(s) for which a Form 471 was already filed.
 471 Application Number _____

Block 3: Characteristics of Applicant and Applicant's Service Order (derived from FCC Form 470 Blocks 2 & 3)

8a. Number of students

50

8b. Number of library patrons

NA

9. Number of buildings to be served

1

10. Number of rooms to be served

9

Contact Person's Name JOHN LEAMAN and Phone Number: 517-684-3543

| | Existing Service | Total Services After Order |
|--|------------------|----------------------------|
| 11. Telecommunications Services | | |
| a. Number of phones that have or require service (See instructions concerning extension phones and fax machines.) | 3 | 3 |
| b. Number of computers that have or require service | 20 | 20 |
| c. Number of high bandwidth video conferencing links | NA | NA |
| 12. Internal Connections | | |
| a. Number of buildings with at least some rooms connected | 0 | 1 |
| b. Number of rooms connected | 0 | 9 |
| c. Highest speed of connection | NA | 100 mb/sec |
| 13. Internet Access | | |
| a. Number of dial up connections | 1 | 1 |
| b. Highest speed of such dial up connections | 56.6 | 56.6 |
| c. Number of direct connections | 0 | 0 |
| d. Highest speed of such direct connections | NA | NA |

Block 4: Determining Discount Percentage

14. Fill in one line per school, library, or library consortium and calculate in the last line, an average discount rate for the billed entity. Attach additional pages if necessary. *Note: If the applicant has already completed this chart for all of the same entities with data that is current, provide the "471 Application Number" (Item 3b), from that previous FCC Form 471 here:*

| (1) Name of Individual School or Library | (2) NCES or Comparable Code for School or Library (Obtain from Administrator) | (3) Urban or Rural | (4) <u>For Schools:</u> Number of Students <u>For Libraries:</u> NCES Code of a School in its District | (5) <u>For Schools:</u> Number of Students Eligible for National School Lunch Program | (6) Discount Calculated from Discount Matrix | (7) Check if School or Library will use "Shared Services" listed in Item 15. |
|---|--|-----------------------|--|---|---|---|
| VISITATION ACADEMY | NA* | URBAN | 50 | 11 | 50% | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| | | | | | | <input type="checkbox"/> |
| FOR SHARED SERVICES ORDERED BY BILLED ENTITY (attach worksheet of calculations) | | | | | | |

* Catholic School

Contact Person's Name JOHN LEAMAN and Phone Number 517-684-3543

Block 5: Services Ordered

15. "Shared" services: All EXCEPT site-specific, internal connections and dedicated ("private line") connections from only one school or library to an ISP or other end-user.

| (1) | (2) | CONTRACT | | | (6) | (7) | Amount | | (10) | (11) |
|--|--|--|-------------------|------------------------|-------------------------------|--------------------|---|--|---|------------------------------------|
| SLC Service Provider Number or Full Legal Name of Service Provider | Universal Service Control Number for Form 470 on which this is based | (3) Contract Number (if applicable) | (4) Award Date | (5) Expiration Date | Services or Products | Service Start Date | (8) Estimated One Time Pre-discount Cost | (9) Estimated Monthly Pre-discount Cost | Estimated Total Annual Prediscount Cost | Percentage Discount (from Item 14) |
| NA | | | | | Telecommunication Services | | | | | |
| | | | | | Internet Access | | | | | |
| | | | | | Internal Connections (Shared) | | | | | |
| | | | | | Telecommunication Services | | | | | |
| | | | | | Internet Access | | | | | |
| | | | | | Internal Connections (Shared) | | | | | |
| | | | | | Telecommunication Services | | | | | |
| | | | | | Internet Access | | | | | |
| | | | | | Internal Connections (Shared) | | | | | |

Contact Person's Name JOHN LEAMAN and Phone Number 517-684-3543

16. "Site Specific" Services: Internal connections not shared by multiple schools or libraries and dedicated ("private line") connections from only one school or library to an ISP or other end-user.

| (1) | (2) | CONTRACT | | | (6) | (7) | Amount (See instructions about rounding) | | | (11) | (12) |
|--|--|--|-------------------|--|----------------------|--------------------|---|--|--|--------------------------------------|--|
| SLC Number of Service Provider (Obtain from Service Provider) | Universal Service Control Number for Form 470 on which this is based | (3) Contract Number (if applicable) | (4) Award Date | (5) Expiration Date | Services or Products | Service Start Date | (8) Estimated One Time Pre-discount Cost | (9) Estimated Monthly Pre-discount Cost | (10) Estimated Total Annual Pre-discount Cost | Percent-age Dis-count (from Item 14) | School or Library Code (Listed on website) |
| 143001727 | 97122 0000 131854 | T | T | T | Dedicated Services | 07/01/1999 | NA | 90.00 | 108.00 | 50% | NA* |
| | | | | | Internal Connections | | | | | | |
| 143001192 | 97122 000 131854 | T | T | T | Dedicated Services | 07/01/1999 | NA | 15.00 | 180.00 | 50% | NA* |
| | | | | | Internal Connections | | | | | | |
| 143005030 | 97122 0000 131854 | NA | 03/11/1999 | 12/31/2000 06/30/2000 1999 | Dedicated Services | | | | | | |
| | | | | | Internal Connections | 07/01/1999 | \$800 ⁰⁰ | NA | 800 ⁰⁰ | 50% | NA* |
| | | | | | Dedicated Services | | | | | | |
| | | | | | Internal Connections | | | | | | |
| | | | | | Dedicated Services | | | | | | |
| | | | | | Internal Connections | | | | | | |

* Catholic School

Contact Person's Name JOHN LEAMAN and Phone Number: 517-684-3543

17. ☒ Check this box to confirm that, for each service provider listed in 15 and 16, above, a list is attached (as an appendix to this form) of all of the services that each service provider is providing to the billed entity. Service providers should provide these lists on request.

| | |
|---|----------|
| 18. a. Total dollars of support allocated for this application for the entire funding year (calculated by administrator) | |
| b. Amount of support set aside for this application for the first six months of the year (calculated by administrator) | |
| 19. Provide the total estimated cost (pre-discount price) for the services you expect to order in the funding year following the one for which you are applying here. (This figure is not binding.) | \$ 3,000 |
| 20. Is your order solely for basic telephone service? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |

Block 6: Certifications and Signature

21. The applicant is eligible for support because it includes: (Check one or both.)
- ☒ schools under the statutory definitions of elementary and secondary schools found in the Elementary and Secondary Education Act of 1965, 20 U.S.C. Secs. 8801(14) and (25), that do not operate as for-profit businesses and do not have endowments exceeding \$50 million; and/or
 - ☐ libraries or library consortia eligible for assistance from a state library administrative agency under the Library Services and Technology Act of 1996 that do not operate as for-profit businesses and whose budgets are completely separate from any schools', including, but not limited to, elementary and secondary schools, colleges, or universities.
22. The school(s) or library(ies) I represent have secured access to all of the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services.
23. All of the individual schools, libraries, and library consortia listed above in items 15 and 16 are covered by:
- ☒ an individual; and/or
 - ☐ higher-level technology plan(s) for using the services requested in this application (if those services consist of other than voice services).
24. Status of technology plans (check one):
- ☒ Technology plan(s) has/have been approved; or
 - ☐ Technology plan(s) will be approved by a state or other authorized body; or
 - ☐ Technology plan(s) will be submitted to Schools and Libraries Corporation for approval.
25. I certify that the entities eligible for support that I am representing have complied with all applicable state and local laws regarding procurements of services for which support is being sought.
26. I certify that the services the applicant purchases at discounts provided by 47 U.S.C. Sec. 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value.
27. I understand that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service receive an appropriate share of benefits from those services.
28. I recognize that I may be audited pursuant to this application and will retain for five years any and all worksheets and other records that I rely upon to fill out this application.
29. I certify that I am authorized to submit this request on behalf of the above-named institution, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

| | |
|---|--------------------------|
| 30. Signature <u>John H. Leaman</u> | 31. Date <u>04/05/99</u> |
| 32. Printed name of authorized person <u>John H. Leaman</u> | |
| 33. Title or position of authorized person <u>PRINCIPAL</u> | |

Contact Person's Name _____ and Phone Number: _____

Persons willfully making false statements on this form can be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. Secs. 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. Sec. 1001.

NOTICE TO INDIVIDUALS: Section 54.504 of the Federal Communication Commission's rules requires all schools and libraries ordering services that are eligible for and seeking universal service discounts to file this Services Ordered and Certification Form (FCC Form 471) with the Universal Service Administrator 47 C.F.R. § 54.504. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended, 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.504. All schools and libraries planning to order services eligible for universal service discounts must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or potential violation of a FCC statute, regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government, is a party of a proceeding before the body or has an interest in the proceeding.

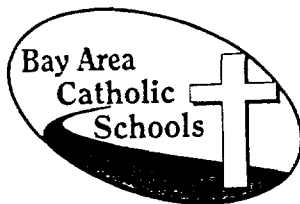
If you owe a past due debt to the federal government, the taxpayer identification number (such as your social security number) and other information you provide may also be disclosed to the Department of the Treasury Financial Management Service, other federal agencies and/or your employer to offset your salary, IRS tax refund or other payments to collect that debt. The FCC may also provide this information to these agencies through the matching of computer records when authorized.

With the exception of your social security number, if you do not provide the information we request on the form, the FCC may delay processing of your application or may return your application without action.

The foregoing Notice is required by the Privacy Act of 1974, Pub. L. No. 93-579, December 31, 1974, 5 U.S.C. § 552, and the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501, *et seq.*

Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, D.C. 20554.

This form should be submitted to: **Schools and Libraries Corporation**
P.O. Box 4217
Iowa City, Iowa 52244-4217
1-888-203-8100



Visitation Academy

1110 State Street • Bay City, MI 48706 • Office 517-684-3543 • Fax 517-684-3543
e-mail jleaman@bay.k12.mi.us

| <u>Spin</u> | <u>Name</u> | <u>Service Provided</u> |
|-------------|----------------|-----------------------------|
| 143001727 | Ameritech | Local Phone Service |
| 143001192 | AT&T | Long Distance Phone Service |
| 143005030 | Olson Anderson | Network Cable |

School Breakfast, Lunch, and Special Milk Reimbursement Claim (SM-4012-SL)
Claim Overview (View/Print Claim Data)

Sponsor: 090104308 (VISITATION ACADEMY)

Control #: 99009157

Claim Month: April 1999

Certified On: 5/7/99 9:48:04 PM

You May Certify This Claim

| | | | | | |
|--|----------------------------|-------------------|---------------|------------------|----------------|
| Building/Site: 090104308 (VISITATION ACADEMY) | MEAL CODE | TOTAL SERVINGS | TOTAL FREE | TOTAL REDUCED | DAYS SERVED |
| | LUNCH (034) | 00000590 | 00000108 | 00000043 | 15 |
| Last Edit On: 5/7/99 9:45:16 PM <div>Enter / Edit Site Data</div> | REDUCED PRICE APPLICATIONS | | | | 000003 |
| | FREE APPLICATIONS | | | | 000008 |
| | STUDENT ENROLLMENT | | | | 000050 |
| | Overclaim: | | | | X |

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Visitation Academy

1110 State Street
Bay City, MI 48706
Phone: (517) 684 - 3543
Fax: (517) 684 - 9639

Fax

To: Dave Wallcot From: John Leaman
Fax: 888-276-8736 Pages: 3 including cover
Phone: Date: 8-8-99
Re: 471 Block 5 #17 CC:

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

Please forward to the appropriate
person. Thank you!

John Leaman

USAC
UNIVERSAL SERVICE
ADMINISTRATIVE CO.

SCHOOLS AND LIBRARIES DIVISION

Box 125 - Correspondence Unit
100 South Jefferson Road
Whippany, NJ 07981

MAY 2 - 2000

VISITATION ACADEMY
JOHN LEAMAN
1110 STATE ST
BAY CITY MI 48706-3669

August 17, 1999

Re: Form 471 Application Number: 147758
Funding Year: 07/01/1999 - 06/30/2000
Billed Entity Number: 56260

Thank you for your 1999-2000 E-rate application and for any assistance you provided throughout our review. We have completed processing of your Form 471. This letter is to advise you of our decisions.

FUNDING COMMITMENT REPORT

From your Form 471, we reviewed row-by-row discount requests in Items 15 and 16. We assigned each row a Funding Request Number (FRN). On the pages following this letter, we have provided a Funding Commitment Report for each FRN in your application.

Attached to this letter you will find a guide that defines each line of the Funding Commitment Report and a complete list of FRNs from your application. The SLD is also sending this information to your service provider(s) so arrangements can be made to begin implementing your E-rate discount(s). We would encourage you to contact your service providers to let them know your plans regarding these services.

FOR QUESTIONS

If you have questions regarding our decisions on your E-rate application, please notify us in writing. Your questions should be sent to: Questions, Schools and Libraries Division, Universal Service Administrative Company, Box 125 - Correspondence Unit, 100 South Jefferson Road, Whippany, NJ 07981.

FOR APPEALS

If you wish to appeal to the SLD, your appeal must be made in writing and received by us within 30 days of issuance of this letter as indicated by its postmark. In your letter of appeal, please include: correct contact information for the appellant, information on the Funding Commitment Decision you are appealing and the specific Funding Request Number in question, and an original authorized signature. Appeals sent by fax, e-mail or phone call cannot be processed. Please mail your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 100 South Jefferson Road, Whippany, NJ 07981. You may also call our Client Service Bureau at 888-203-8100. While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC): FCC, Office of the Secretary, 445 12th Street SW, Room TW-A 325, Washington, D.C. 20554.

NEXT STEPS

Once you have reviewed this letter and have determined that some or all of your requests have been funded, your next step is to complete and submit the enclosed FCC Form 486. This Form notifies the SLD that you are currently receiving or have begun receiving services approved for discounts and provides certified indication that your technology plan(s) has been approved. As you complete your Form 486, you should also contact your service provider to verify they have received notice from the SLD of your commitments. After the SLD processes your Form 486, we can begin processing invoices from your service provider(s) so they can be reimbursed for discounted services they have provided you. For further detailed information on next steps, please review all enclosures.

POST-COMMITMENT REMINDER

We would like to remind you that all approved applicants are subject to post-funding commitment audits and other reviews by the SLD to assure that the discounts are being used in compliance with the program rules. Any applicant that is found to have violated program rules will be subject to enforcement activities and other means of recourse by the SLD and other appropriate Federal, State and local authorities.

We look forward to continuing our work with you on connecting our schools and libraries together through communications.

Sincerely,
Kate L. Moore
President, Schools and Libraries Division, USAC

Enclosures

EXPLANATION OF A FUNDING COMMITMENT REPORT

Attached to this letter will be a report for each approved E-rate funding request from your application. We are providing the following definitions.

- * **FUNDING REQUEST NUMBER (FRN):** A Funding Request Number is assigned by the SLD to each line completed in Items 15 and 16 of your Form 471 once an application has been processed. This number is used to report to applicants and vendors the status of individual discount requests submitted on a Form 471. Applicants and vendors learned about FRNs when they received their Receipt Acknowledgement Letter and must use these numbers when completing the Form 486 and Invoices. An FRN will never be longer than 10 digits. If a FRN is shorter than 10 digits, applicants are advised to add zeroes to the front of the numbers to reach 10 digits when filing post-commitment forms.
- * **FUNDING STATUS:** Each FRN will have one of six definitions: "Funded", "Denied", "Partially Funded", "Funds Exhausted", "Unfunded", or "As Yet Unfunded". An FRN that is "Funded" will be approved at the level that SLD determined is appropriate for that item. That will generally be the level requested by you unless the SLD determines during the application review process that some adjustment is appropriate, for example, a different discount percentage for that FRN than the Form 471 featured. A "Denied" FRN is one for which no funds will be committed, and the reason for that decision will be briefly explained in the "Funding Commitment Decision", and amplification of that explanation may be offered in the section, "Funding Commitment Decision Explanation". In accordance with FCC program rules, FRNs are "Partially Funded" or "Unfunded", if the total amount of funds in the Universal Service Fund is insufficient to fully fund or fund all approved requests. If the Form 471 was received after all the funds in the Universal Service Fund were allocated and it was processed, the status will indicate "Unfunded - Funds Exhausted". "As Yet Unfunded" is a temporary status that would be assigned to an FRN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for a particular service type at a particular discount level. For example, if your application included both telecommunications services and internal connections, you might receive a letter with our funding commitment for your telecommunications requests and a message that your internal connections requests are "As Yet Unfunded". You would then receive a later letter regarding our funding decision on your internal connections requests.
- * **SPIN (Service Provider Identification Number):** A unique number assigned by the Universal Service Administrative Company to vendors seeking payment from the Universal Service Fund for participating in the universal service support programs. A SPIN contains 9 digits and should be included by applicants on their completed Form 471 applications. A SPIN is also used to verify delivery of services and to arrange for payment.
- * **SERVICE PROVIDER NAME:** The legal name of the service provider.
- * **PROVIDER CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on Form 471.
- * **SERVICES ORDERED:** The type of service ordered from the service provider, as shown on Form 471.
- * **EARLIEST POSSIBLE EFFECTIVE DATE OF DISCOUNT:** The first possible date of service for which the SLD will reimburse service providers for the discounts for the service. Note: If the actual service start date provided on a Form 486 is later than this date, the actual service start date set forth in the Form 486 will be the effective date of the discount.
- * **CONTRACT EXPIRATION DATE:** The date the contract expires. This will be present only if a contract expiration date was provided on Form 471. This is not applicable for tariff services.
- * **SITE IDENTIFIER:** This will appear only for FRNs listed in Item 16 of your Form 471. For public schools, the 12-digit NCES code you listed in Item 14 for this school site will appear here. If there is no NCES Code for an FRN in Item 16, the SLD-assigned entity number will appear here.
- * **PRE-DISCOUNT COST:** Amount in Column 10 of Item 15/16, Form 471, as determined through the application review process. Please note that, during the Problem Resolution process at SLD, the amount in Col. 10 of Item 15/16 may have been corrected to conform to the information provided about Service Start Date and

Monthly Costs.

- * DISCOUNT PERCENTAGE APPROVED BY THE SLD: This is the discount rate that the SLD has approved for this service.
- * FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD is now reserving to reimburse service providers for the discounts for this service through June 30, 2000. This figure may be different from the Estimated Total Annual Pre-Discount Cost (Col. 10 of Item 15/16) times the Percentage Discount (Col. 11 of Item 15/16) in the 471 application. It may be lower because of an adjustment determined appropriate by the SLD, such as of the discount percentage, or a denial of discounts and, if so, the accompanying comment will explain this difference. The difference may also reflect a reduction from the request level made necessary by overall funding limitations, in which case the "Funding Status" above will indicate "Partially Funded" or "Unfunded". Whatever amount is listed here, it is important that you and the service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts on only eligible, approved services actually rendered.
- * FUNDING COMMITMENT DECISION EXPLANATION: This entry may appear to amplify the comment in the "Funding Commitment Decision", if the discount request for this service is denied for reasons other than "Unfunded" or if the SLD determined that some adjustment to the request level was appropriate.

FUNDING COMMITMENT REPORT FOR APPLICATION NUMBER: 0000147758

Funding Request Number: 0000243932 Funding Status: Funded
SPIN: 143001727 Service Provider Name: Ameritech-Michigan (aka Michigan Bell Telephone
Provider Contract Number: T
Services Ordered: Dedicated Services
Earliest Possible Effective Date of Discount: 07/01/1999
Contract Expiration Date: N/A
Site Identifier: 56260
Pre-discount Cost: \$108.00 *should have been \$1080.00*
Discount Percentage Approved by the SLD: 50%
Funding Commitment Decision: \$54.00 - 471 approved as submitted
↳ *should be \$540.00*

Funding Request Number: 0000243942 Funding Status: Funded
SPIN: 143001192 Service Provider Name: AT&T Corp.
Provider Contract Number: T
Services Ordered: Dedicated Services
Earliest Possible Effective Date of Discount: 07/01/1999
Contract Expiration Date: N/A
Site Identifier: 56260
Pre-discount Cost: \$180.00
Discount Percentage Approved by the SLD: 50%
Funding Commitment Decision: \$90.00 - 471 approved as submitted

Funding Request Number: 0000283618 Funding Status: As Yet Unfunded
SPIN: 143005030 Service Provider Name: Olson Anderson Company
Provider Contract Number: NOT PROVIDED
Services Ordered: Internal Connections
Earliest Possible Effective Date of Discount: 07/01/1999
Contract Expiration Date: 06/30/2000
Site Identifier: 56260
Pre-discount Cost: \$800.00
Discount Percentage Approved by the SLD: 50%
Funding Commitment Decision: \$0.00 - 471 approved as submitted

August 25, 1999

Schools and Libraries Division
Box 125 - Correspondence Unit
100 South Jefferson Road
Whippany, NJ 07981

REC-11

MAY 25 2000

REC-11

To Whom It May Concern:

After reviewing our funding commitment report, I discovered an error was made on our Form 471: a decimal point was misplaced. What should have been \$1080.00 was filled in as \$108.00, significantly reducing our funding commitment.

I am appealing our funding commitment in order to make this correction and receive \$540.00 instead of \$54.00. Thank you for your attention to this matter.

Application Number: 0000147758

Funding Request Number: 0000243932

Sincerely,

John H. Leaman,
Principal

September 1, 1999

John H. Leaman
Visitation Academy
1110 State Street
Bay City, MI 48706

MAY 21 2000

The Schools and Libraries Division of the Universal Service Administrative Company has received your correspondence regarding the 1999-2000 funding decision on your application. Here are the steps that will now follow:

1. We will review your correspondence carefully to identify its specific focus, and to determine whether it is an inquiry (seeking further information about a decision) or an appeal (seeking a change in a decision).
2. In either case – an appeal or an inquiry – we will consult the program integrity assurance records and all supporting documentation for the application. Our goal is to determine whether the program rules were administered appropriately in processing your application.
3. In the case of an appeal, once the review process is completed we will respond in writing and state whether your appeal is approved, denied or approved in part. We will then follow with a funding commitment decisions letter for any approved appeal resulting in additional discounts for your application. Funds have been set aside to implement funding decisions for appeals approved by the SLD and/or the Federal Communications Commission.
4. In the case of an inquiry, we may respond via telephone call, E-mail or written letter.

We plan to begin in-depth review of all appeals and inquiries in September 1999, after funding commitments have been completed for 1999-2000. Once the review process begins, our goal is to respond to you as quickly as possible. We thank you in advance for your patience as we handle your case with the care and attention it deserves.

Schools and Libraries Division
Universal Service Administrative Company

*Called 11-16-99
Told me it 3 months
Call back Beginning of Dec
if I having heard.
12-6-99
Time - Wait until middle
of Dec. (Dec. 15)
Said they would transfer
us to appropriate department
and they would check
it out for us.*

SCHOOLS AND LIBRARIES DIVISION

Box 125 – Correspondence Unit
100 South Jefferson Road
Whippany, New Jersey 07981

Administrator's Decision on Appeal - Funding Year 1999-2000

May 8, 2000

John Leaman
Visitation Academy
1110 State St.
Bay City, MI 48706

RECEIVED

MAY 2 - 2000

Re: Billed Entity Number: 56260
Application Number: 147758
Funding Request Number(s): 243932
Your Correspondence Dated: 8/25/99

After thorough review and investigation of your appeal, the Schools and Libraries Division (SLD) of the Universal Service Administrative Company has resolved your appeal seeking approval of additional discounts for the second program year. This letter addresses our decision concerning each Funding Request Number that was included in your letter of appeal for the Application Number cited above. If your letter of appeal addressed more than one Application Number, a separate letter will be issued to inform you of our decision on the appeal of each Application Number.

Funding Request Number: 243932
Decision on Appeal: Denied in full

Explanation:

The information submitted on the original application and during the review process until application approval is the responsibility of the applicant. Corrections to the application can not be made once the application is approved, unless proven the error is the fault of SLD.

If you feel further examination of your application is in order, you may file an appeal with the Federal Communications Commission, Office of the Secretary, 445 12TH Street, SW, Room TW-A325, Washington, DC 20554. Before preparing and submitting your appeal, please be sure to review the FCC rules concerning the filing of an appeal of an Administrator's Decision, which are posted to the SLD Web Site at <www.sl.universalservice.org>. You must file your appeal with the FCC no later than 30 days from the date of the issuance of this letter, in order for your appeal to be timely filed.